"SEGRETTAR YOU THE SENATE PUBLIC RECORDS

# COVER SHEET FOR AMENDMENT OF POST-TRAVEL SUBMISSION

2017 OCT 25 PM 1: 07

Instructions: Use this form as a cover sheet for any paperwork you may need to submit to the Office of Public Records in order to make your Privately Sponsored Post-Travel Submission complete in accordance with Rule 35. Only complete this form if you need to submit an amendment to a post-travel filing you have already submitted.

### SUBMIT DIRECTLY TO THE OFFICE OF PUBLIC RECORDS IN 232 HART BUILDING

Liam Taggart Fors Name of Traveler:  Heitkar	
Employing Office/Committee:	
Internation Private Sponsor(s) (List all):	nal Justice Mission (IJM)
September 20-22, 20 Travel Date(s):	17
A	Amended RE-2 Form; Itinerary (final version)
Jesempuone i ille oi Attaoned i omis.	
<del></del>	<u> </u>
<u> </u>	Post-travel submission
•	reason for amending original submission):
•	reason for amending original submission):
•	reason for amending original submission):
•	reason for amending original submission):
•	reason for amending original submission):
•	reason for amending original submission):
•	reason for amending original submission):
•	reason for amending original submission):
Purpose of Amendment (describe the r must be amended with the Office o	reason for amending original submission):

(Revised 1/3/2011)

(Date)

## Employee Post-Travel Disclosure of Travel Expenses

SECRETARY OF THE SENATE PUBLIC RECORDS

2017 OCT 20 AM 11: 27

Form RE-2

Post-Travel Filing Instructions: Complete this form within 30 days of returning from travel. Submit all forms to the Office of Public Records in 232 Hart Building.

(Revised 1/3/11)

A copy of the Priva	te Sponsor Travel Ce	rization (Form RE-1), Entification Form with all	attachments (itinerary	y, invitee list, etc.)
rivate Sponsor(s) (list	all):	Justice Mission (IJM		<del></del>
ravel date(s):	tober 22 Octobe	r 2017 20 Jepkmber	-22 September 2017	X17
ame of accompanying	- family mambar /if a	N/A		
elationship to Travele	<del>-</del>	Child		
F THE COST OF LODO NCLUDE LODGING Concerns for Employe	OSTS IN EMPLOYEE	EASE DUE TO THE ACC EXPENSES. (Attach addit	COMPANYING SPOUS	SE OR DEPENDENT CHILD, ON
Apenses for Employ	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
☐ Good Faith Estimate	\$437.91	\$293.45	\$120.00	
Actual Amount				
Expenses for Accomp	anying Spouse or Do	ependent Child (if applic	able):	
	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
☐ Good Faith Estimate				
☐ Actual Amount				
Provide a description necessary.): See att		vents attended. See Sena	ւе Rule 35.2(c)(6). (A	ttach additional pages if
10.19.17	Liam Taggard For	with a section of the	J. J.	Appart furth Bignature of traveler)
(Date)	•	name of traveler)	,	4
		MEMBER/OFFICER:		



IJM

To:

Office of Senator Marco Rubio

Office of Senator Heidi Heitkamp

From:

Tim Gehring, Policy Director

Date:

August 9, 2017

Subject:

Line-by-Line Itinerary

### Wednesday, September 20

- 6:30am: Arrive at Reagan Airport to check in

- 8:25am-11:18: Washington, D.C. (DCA) - Miami (MIA)

- 11:18-12:25: Layover in Miami (MIA)

12:25-1:03: Miami (MIA) – Guatemala City (GUA)

1:00-2:00: Travel to hotel

- 2:00-3:00: Lunch with IJM Guatemala Director Brad Twedt to give overview of the problem of sexual violence against children and IJM's program to combat it in Guatemala
- 3:00-3:30: Travel to U.S. Embassy

3:30-5:30: Meet with U.S. Embassy Staff (eg: political officer/INL officer) to discuss U.S. foreign assistance to Guatemala, U.S. policy toward Central America, and the Guatemalan government's efforts to combat sexual violence against children

- 5:30-6:00 Travel back to hotel

6:00-7:00 Time on your own to prepare for dinner

7:00-9:00: Dinner with key civil society partners (World Vision, Compassion, et al) to discuss the impact of sexual violence on migration and gang violence

9:00 Return to hotel for the night

### Thursday, September 21

¢

7:30-8:30: Breakfast on your own at hotel

- 8:30: Depart hotel for the day

8:30-9:00: Travel to meeting with Guatemalan Congressional staff

9:00-11:00: Meeting with partners in Guatemalan Congress on the development of plea bargaining for cases of sexual violence and and visit to the Congress of the Republic

11:00-12:00: Break and travel to lunch meeting with Guatemalan public justice officials

12:00-2:00: Luncheon with IJM's key partners in the Guatemalan government (police, prosecutors, judges) to discuss the progress and challenges of sexual violence interventions in the system

2:00-2:30: Travel to public justice institutions

 2:30-5:00: Visit sex crimes police unit facilities and/or Public Ministry to to learn more about the progress made on reporting complaints of sexual violence and processing of victims through the public justice system

5:00-6:00: Return to hotel

- 6:00-7:00: Time on your own to prepare for dinner

7:00-9:00: Dinner discussion with IJM Guatemala legal and aftercare staff to discuss improvements in the Guatemalan government's response to child sexual assault and the challenges that still remain in the courts, legal process and aftercare services

9:00: Return to hotel for the night

### Friday, September 22

8:00-9:00: Breakfast on your own at hotel

9:00-10:00: Trip summary, closeout and next step discussion with IJM Guatemala Director on how the U.S. Congress can continue to support Guatemala's government in its efforts to combat child sexual assault

- 10:15: Depart for airport

10:45: Arrive at Guatamala City Airport

12:42-5:28: Guatemala City (GUA) - Miami (MIA)

5:28-7:55: Layover in Miami

7:55-10:34: Miami (MIA) – Washington, D.C. (IAD)

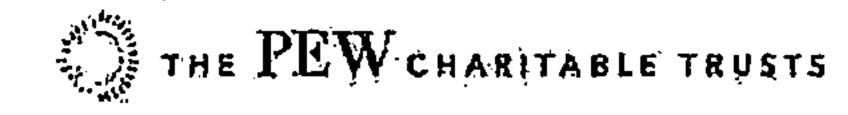
SECRETARY OF THE SENATE PUBLIC RECORDS

Dai 20170CTP25 PM 1:09

# COVER SHEET FOR AMENDMENT OF POST-TRAVEL SUBMISSION

Instructions: Use this form as a cover sheet for any paperwork you may need to submit to the Office of Public Records in order to make your Privately Sponsored Post-Travel Submission complete in accordance with Rule 35. Only complete this form if you need to submit an amendment to a posttravel filing you have already submitted. SUBMIT DIRECTLY TO THE OFFICE OF PUBLIC RECORDS IN 232 HART BUILDING Kaitlin Fahey Name of Traveler: Duckworth Employing Office/Committee: The Pew Charitable Trusts Private Sponsor(s) (List all): September 15-17, 2017
Travel Date(s):\_\_\_\_ PSTCF (final version); Invitation from the Sponsor (final version) Description/Title of Attached Forms: Post-travel submission Purpose of Amendment (describe the reason for amending original submission): must be amended with the Office of Public Records in SH-232. (Signature of Traveler) (Date)

(Revised 1/3/2011)





## Bipartisan Senate Chiefs of Staff Conference

## The Pew Charitable Trusts

Invites You and Your Spouse To the 6th Biennial

### Senate Chiefs of Staff Management and Leadership Conference

Richmond, Virginia September 15-17, 2017

The Pew Charitable Trusts will host a conference for the Senate Chiefs of Staff from September 15-17, 2017, in Richmond, Virginia. It promises to be an engaging weekend where you can learn from some of the most interesting speakers on management, leadership, and civility today. A copy of the draft agenda is attached.

We will depart Union Station on Friday, September 15, at 2:30 p.m., on a reserved Amtrak car and return via bus on Sunday, September 17, arriving back at the Capitol at approximately 2:15 p.m. Chiefs' expenses (minus alcohol and entertainment) are covered by The Pew Charitable Trusts. We invite your spouse to attend, however you must reimburse Pew for those expenses (estimated at around \$250).

Please <u>click here</u> to register, and we look forward to seeing you in historic Richmond this fall!

Tamera Luzzatto
Senior Vice President, Government Relations
The Pew Charitable Trusts
thuzzatto@pewtrusts.org
(202) 540-6501

The Pew Charitable Trusts makes every effort to comply with federal, state; and local government ethics rules, including when hosting events. Please make sure that your participation is consistent with applicable ethics rules.

The Pew Charitable Trusts
901 E St. NW, Washington, DC 20004
© 2016 The Pew Charitable Trusts

### PRIVATE SPONSOR TRAVEL CERTIFICATION FORM

This form must be completed by any private entity offering to provide travel or reimbursement for travel to Senate Members, officers, or employees (Senate Rule 35, clause 2). Bach sponsor of a fact-finding trip must sign the completed form. The trip sponsor(s) must provide a copy of the completed form to each invited Senate traveler, who will then forward it to the Bthics Committee with any other required materials. The trip sponsor(s) should NOT submit the form directly to the Bthics Committee. Please consult the accompanying instructions for more detailed definitions and other key information.

The Senate Member, officer, or employee MUST also provide a copy of this form, along with the appropriate travel authorization and reimbursement form, to the Office of Public Records (OPR), Room 232 of the Hart Building, within thirty (30) days after the travel is completed.

. <b>.</b> .	Sponsor(s) of the trip (please list all sponsors): The Pew Charitable Trusts
	Description of the trip:  Senate Chiefs of Staff Management and Leadership Conference
,	Dates of travel: September 15-17, 2017
	Place of travel: Richmond, VA
;	Name and title of Senate invitees: Chiefs of Staff (see attached list)
	<ul> <li>(A) The sponsor(s) are not registered lobbyists or agents of a foreign principal and do not retain or employ registered lobbyists or agents of a foreign principal and no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee at any point throughout the trip.</li></ul>
. 2	— AND —  I cartify that the sponsor or sponsors will not accept funds or in-kind contributions carmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.
	certify that:  The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal except for de minimis lobbyist involvement.  — AND —
Þ	The traveler will not be accompanied on the trip by a registered lobbyist or agent of a foreign principal except as provided for by Committee regulations relating to lobbyist accompaniment (see question 9).

USE ONLY IF YOU CHECKED QUESTION 6(B) I certify that if the sponsor or sponsors retain or employ one or more registered lobbyists or agents of a
foreign principal, one of the following scenarios applies:  (A) The trip is for attendance or participation in a one-day event (exclusive of travel time and one overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member officer, or employee on any segment of the trip.  -OR-
(B) The trip is for attendance or participation in a one-day event (exclusive of travel time and two overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip (see questions 6 and 10).  -OR-
(C) The trip is being sponsored only by an organization or organizations designated under § 501(c)(3) of the Internal Revenue Code of 1986 and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee at any point throughout the trip.
USE ONLY IF YOU CHECKED QUESTION 9(B)  If the trip includes two overnight stays, please explain why the second night is practically required for Senate invitees to participate in the travel:
An itinerary for the trip is attached to this form. I certify that the attached itinerary is a detailed (hour-by-hour), complete, and final itinerary for the trip.
Briefly describe the role of each sponsor in organizing and conducting the trip:
The Pew Charitable Trusts is the sole organizer and sponsor of this trip.
-, -,
Briefly describe the stated mission of each sponsor and how the purpose of the trip relates to that mission: See attachment.
Briefly describe each sponsor's prior history of sponsoring congressional trips:
See attachment.
,

See attachment			<u> </u>	
			<u> </u>	•
			<u>.                                    </u>	
Total Expenses for Ea	ach Participant:			
	Transportation	Lodging	Meal Expenses	Other Expense
	\$73.57/roundtrip	\$286	\$128	
Good Faith estimate	\$44.51/local transportation			
Amounts		-		
congressional particip	pation:	nat is arranged or or	ganized specifically w	to congression with regard to
congressional particip	<del>-</del>	nat is arranged or or	ganized specifically w	vith regard to
Congressional particit	enged specifically with re	egard to congressio	ganized specifically w	vith regard to
Congressional participants of this trip has been an Reason for selecting to	ranged specifically with retails the location of the event	egard to congression trip	nal participation.	vith regard to
Congressional participants of this trip has been an Reason for selecting to	enged specifically with re	egard to congression trip	nal participation.	vith regard to
This trip has been an Reason for selecting to Richmond was selected.	renged specifically with retailed due to its close proximated	egard to congression trip	nal participation.	vith regard to
Congressional particip This trip has been an Reason for selecting to Richmond was select Name and location of	ranged specifically with a location of the event of the event of the event of the event of the due to its close proximated due to other lodging factors.	ent is arranged or or egard to congression trip nity to Washington, cility:	nal participation.  DC and its historical	vith regard to
Congressional particip This trip has been an Reason for selecting to Richmond was select Name and location of	renged specifically with retailed due to its close proximated	ent is arranged or or egard to congression trip nity to Washington, cility:	nal participation.  DC and its historical	vith regard to
This trip has been an Reason for selecting to Richmond was select Name and location of The Jefferson Hotel,	ranged specifically with a location of the event of the event of the event of the event of the due to its close proximated due to other lodging factors.	egard to congression ity to Washington, cility:	nal participation.  DC and its historical	vith regard to

Describe how the daily expenses for lodging, meals, and other expenses provided to trip participants compares to the maximum per diem rates for official Federal Government travel:					
Lodging and meals are at the per diem rate for Richmond, VA.					
Describe the type and class of transportation being provided. Indicate whether coach, business-class or first class transportation will be provided. If first-class fare is being provided, please explain why first-class travel is necessary:					
Transportation to Richmond will be provided via Amtrak using the lowest coach fare. Transportation back					
to Washington, DC, will be via coach bus.					
I represent that the travel expenses that will be paid for or reimbursed to Senate invitees do not include expenditures for recreational activities, alcohol, or entertainment (other than entertainment provided to all attendees as an integral part of the event, as permissible under Senate Rule 35).					
List any entertainment that will be provided to, paid for, or reimbursed to Senate invitees and explain why the entertainment is an integral part of the event:					
N/A					
I hereby certify that the information contained herein is true, complete and correct. (You must include the completed signature block below for each travel sponsor.):  Signature of Travel Sponsor.					
Name and Title: David Gilliland, Officer					
Name of Organization: The Pew Charitable Trusts					
Address: 901 E Street, NW, 10th Floor, Washington, DC, 20004					
Telephone Number: (202) 552-2145					
Pax Number: (202) 552-2299					
B-mail Address:dgililand@pewtrusts.org					

# Addendum to Private Sponsor Travel Certification Form, The Pew Charitable Trusts Management and Leadership Conference, September 15-17, 2017

- 1-10. See form
- 11. See attachment.
- 12. See form.
- 13. Through both its information and advocacy work, The Pew Charitable Trusts seeks to inform and advance the development of sound public policy in the United States, as well as to strengthen the institutions that form the foundations of our democracy. A major component of this ongoing strategy has been to help create an environment in which policy makers can productively deliberate important issues of the day. The purpose of the conference is to provide a collaborative environment for the chiefs of staff to learn from experts and discuss issues of importance to an effective legislative process.
- 14. The Pew Charitable Trusts has directly sponsored congressional travel. This will be the sixth Senate chiefs of staff conference hosted by Pew (2007, 2009, 2011, 2014, 2015). In the past, the Pew Charitable Trusts has also funded other institutions via grants to conduct their educational programs and some of these programs may have included congressional travel.
- 15. The Pew Charitable Trusts is driven by the power of knowledge to solve today's most challenging problems. Pew applies a rigorous, analytical approach to improve public policy, inform the public and invigorate civic life. We partner with a diverse range of donors, public and private organizations and concerned citizens who share our commitment to fact-based solutions and goal-driven investments to improve society. Pew issues dozens of research reports each year to educate the public and policy makers. Pew also sponsors convenings of researchers and experts to examine various issues of public policy and civic life.
- 16. See form.
- 17. See form.
- 18: See form.
- 19. See form.
- 20. See form.
- 21. See form.
- 22. See form.
- 23. See form.
- 24. See form.
- 25. See form.

List of invited staff for

# Management and Leadership Conference Richmond, VA

September 15-17, 2017

Sponsored by The Pew Charitable Trusts

<del></del>		<del>- ,</del>	
Senator	State	First	Last
Alexander	TN	David	Cleary
Baldwin	AN	Bill	Murat
Barrasso	MA	Dan	Kunsman-
Bennet	CO	Jonathan	Davidson
Blumenthal	СТ	Laurie	Rubiner
Blunt	MO	Stacy	McBride
Booker	שי	Matt	Klapper
Boozman	AR	Helen	Tolar
Brown -	OH	Sarah	Benzing
Burr	ŃĊ	Dean	Myers.
Cantwell	WA	Travis	Lumpkin
Capito	WV	Joei	Brubraker
Cardin	MD	Chris	Lynch
Carper	DE	Bill	Ghent
Casey	PA	Kristen	Gentile
Cassidy	TA	James	Quinn
Cochran	MS	Brad	White
Collins	ME	Steve	Abbott:
Coons	DE	Adam	Bramwell
Carker	ML	Todd	Womack
Cornyn	XT	Beth	Jafari
Cornyn	TX	Monica	Popp
Cortez Masto	NV	Scott	Fairchild
Cotton	AR	Doug	Coutts
Crapo	ID	Susan	Wheeler
Cruz	TX	David	Polyansky
Daines.	MIT	Jason	Thielman
Donnelly	NI.	Joel	Elliott
Duckworth	IL.	Kaltlin	Fahey
Duckworth	IL_	Kalina	Bakalov
Durbin	11_	Patrick	Souders
Enzi-	WY	Tara	Shaw
Ernst	JA.	<b>Usa</b>	Goeas
Feinstein	CA	Steve	Haro
Fischer .	NE	Joe	Hack "
Hake	AZ	Chandler	Morse
	•		

Franken	MN	Jeff	Lomonaco
Gardner	ထ	Natalie	Rogers
Gillibrand	MA	Jess	Fassier
Graham	SC	Richard	Ретту
Grassley	IA	JiR *	Kozeny
Karris	CA	Nathan	Barankin
Hassan	NH	Marc	Goldberg
Hatch	ហ	Matt	Sandgren
Heinrich	NM	Joe	Britton
Heitkamp	ND	Tessa	Gould
Heller	NV	Mac	Abrams
Hirono	HI	Betsy	Un
Hoeven	ND	Ryan	Bernstein
Inhofe	OK	Luke	Holland
kson	GA	Joan	Kirchner Carr
Johnson	WI	Tony	Blando
Kaine	VA	Mike	Henry
Kennedy	LA	Preston	Robinson
King	ME	Kay	Rand
Klobuchar	MN	Brigit	Helgen
Lankford	ОК	Greg	Siavonic
Leahy	Vī	JP	Dowd
Lee .	UT	Altyson	Bell
Manchin	WV	Pat-	Hayes
Markey	MA	Paul	Tencher
McCain	AZ	Truman	Anderson
McCasidii	MO	Julie	Dwyer
McConnell	KY	Phil	Maxson
McConnell	KY	Sharon	Soderstrom
Menendez	NJ	Fred	Turner
Merkiey	OR	Michael	Zamore
Moran	KS	Brennen	Britton
Murkowski	AK	Mike	Pawlowski
Murphy	cr	Allison	Herwitt
Murray	WA	Mike	Spahn
Nelson	FL	Susie	Perez Quinn
Paul	КҮ	William	Henderson
Perdue	GA	Derrick	Dickey
Peters	WI	Erlc	Feldman
Portman	OH	Mark	Isakowitz
Reed	RI	Nell	Campbell
Risch	iD	<u>John</u>	Sandy
Roberts	KS.	Jackie	Cottrell

· •	ı.	1	1
Rounds	SD.	Rob.	Sklonsberg
Rublo	PL	Clint	Reed
Sanders	.AL	Michaeleen	Crowell
.Sasse	NE	Raymond	Sass
Schatz	HI	Andrew	Winer
Schumer	NY	Mike	Lynch
Schumer	NY	Erin	Vaughn
Scott	SC	Jennifer	DeCasper
Shaheen	NH	Maura	Keefe
Shelby	ÄL	Katle	Britt
Stabenow	MI	Matt	VanKuiken
Strange	AL	Kevin	Turner
Sullivan	AK	-loe	Balash
Tester	MT	Aaron	Murphy
Thune	SD	Ryan	Nelson
Tillis.	NC	Jordan	Shaw
Toomey	PA	Dan	Brandt
Udàll	.NM	Blanca	Ortiz Werthelm
Van Hollen	MD	Karen	Robb
Warner	VA	.Mike	Нагнеу
Warren	MA	Dan	Geldon
Whitehouse	RI	Sam	Goodstein
Wicker	MS	Michelle	Richardson
Wyden'	OR	Jeff	Michels
Young	IN,	John	Conneil .



## Senate Chiefs of Staff Conference ltinerary Richmond, Virginia / September 15-17, 2017

ኅ

Friday, September 15, 2017

2:30pm Depart Union Station via Amtrak 95 (coach fare)

5:15pm Arrive 30<sup>th</sup> Main Street Station, Richmond

5:30pm Travel via bus to Jefferson Hotel, 101 W. Franklin Street

5:40pm Artive Jeiferson Hotel, check in (GSA per diem rate)

7:30-9:30pm Reception - Keynote historian/author (TBD); Review of the goals of

the weekend conference agenda.

Saturday, September 16, 2017

8:30-9:30am Breakfast at your leisure, Jefferson Hotel

9:30-11:30am Breakthrough Communication: Navigating High-Stakes

Conversations, Peter and Susan Glaser

Communication skills are the first step in developing strong relationships, making quality decisions, and creating high

performance teams. But, most importantly, communication can serve as a tool to constructively manage conflict. This training is rooted in the Glasers 39 years of field-tested and published research on interpersonal communication and leadership development.

Participants learn seven communication models to understand and transform high-stakes conversations into a powerful and effective

stimulus for change.

11:30am-12:00pm Break

12:00-1:15pm Lunch with special guest, historical reenactor "Patrick Henry" - h

history lesson on Patrick Henry's role in the founding of the nation

and his apposition to the Constitution.

1:15-2:30pm State of the News Media, Amy Mitchell, Pew Research Center

Eight years after the Great Recession sent the U.S. newspaper industry into a tailspin, the pressures facing America's newsrooms have intensified to nothing less than a reorganization of the industry

itself, one that impacts the experiences of even those news

consumers). ware of the tectonic shifts taking place. And Mitchell will brief chiefs on the annual "State of the News Media" report and

its implications on public policy.

2:45-3:30pm How Technology, Robotics and Automation May Affect the U.S.

Economy in the Future, David Pogue, Yahoo Technology

David Pogue is the tech critic for Yahoo Finance, and was previously the personal-technology columnist for the New York Times for 13 years. He's also a monthly columnist for Scientific American and host of science shows on PBS's "NOVA," and a correspondent for "CBS"

Sunday Morning" since 2002.

6:00pm Buses depart for Governor's Mansion

6:15pm Arrive Governor's Mansion, Capitol Square

6:30-8:00pm Reception and dinner- Keynote remarks by Gov. Terry McAuliffe

8:00pm Buses Depart for Jefferson Hotel

Sunday, September 17, 2017

8:00-9:00am Breakfast at your leisure, Jefferson Hotel - Bag Call

9:00-10:00am It's the Economy - Bill McInturff, Public Opinion Strategles, and Geoff Garin, Hart

Reseach

Polisters McInturff and Garin will explore Americans' attitudes and views regarding jobs, the economy and the current state of the "American Dream" to

better inform chiefs of staff as they tackle legislation in these areas.

10:15-12:00pm Presidential Recordings — The Executive/Legislative Branch Relationship

Through History, the Miller Center at UVA

To assist chiefs in gaining a better understanding of effective working

relationships between the legislative and executive branches, this session will explore the interactions between the president and Senate leadership over the years through the Miller Center's exhaustive collection of Oval Office recordings

from Kennedy through Nixon.

12:00pm Pick up box lunches

12:15pm Buses depart Jefferson Hotel for Washington

3:00pm (approx.) Arrive U.S. Capitol